



Cigarette Tax Decals Order Form

Business Name		License Number	Date
Principal or Agent Name			Phone
Address			Fax
City	State	Zip	

Instructions

1. Prepare in duplicate. Submit a copy to Montana Department of Revenue, P.O. Box 1712, Helena, MT 59604-1712, with payment. Retain duplicate in company file for field audit purposes.
2. For credit purchases only, this order form can be faxed to (406) 444-7997.
3. The department will ship all paid tax decal orders via UPS ground, unless another method is requested and you provide a shipping account number.

Section 1 – Payment Method (Check One)

- Credit Purchase:** Credit purchases are allowed only if there is a cigarette tax bond filed with the Montana Department of Revenue as required by Section 16-11-117, MCA.
Bond expiration date: _____
- Cash Purchase:** Make remittance payable to the Montana Department of Revenue and attach to order form.

Section 2 – Shipping Method (Check One)

- Account Number
- UPS – Ground UPS – Next Day Air _____
- Federal Express – Priority Overnight _____
- Federal Express – Standard _____
- Airborne Express _____

Section 3 – Decals Order

- Decals monthly discount schedule:
- 0.90% for the 1st 25,800 decals
 - 0.60% for the next 25,800 decals
 - 0.45% for purchases in excess of 51,600 decals
 - 0.45% for all sheets

	Roll of decals – 30,000 per roll	Hand applied sheet of decals – 150 per sheet	
	Roll	20 pk sheet	25 pk sheet
1. Type of decals1.			
2. Number of rolls or sheets2.			
3. Total decals.....3.			
4. Value of each decal4.	\$1.70	\$1.70	\$2.125
5. Total tax (multiply line 3 and line 4)5.	\$	\$	\$
6. Total tax (total line 5)6.			\$
7. 0.90% Discount7.	\$		
8. 0.60% Discount8.	\$		
9. 0.45% Discount9.	\$	\$	\$
10. Total line 7, 8 and 910.	\$	\$	\$
11. Total discount (total line 10)11.			\$
12. Total tax due (subtract line 11 from line 6)12.			\$

	Roll	20 pk sheet	25 pk sheet	For DOR use only
Type of decals				
Decal number start				
Number of missing rolls and sheets				
Decal number end				