MONTANA
GAMBLING CONTROL

CANNABIS & ALCOHOL REGULATION DIVISION
MONTANA

For faster submission and processing,
apply on the TransAction Portal (TAP) https://tap.dor.mt.gov
OR follow instructions below.

Combined Gambling/Alcohol or Gambling Only Application

Mail application, corresponding documents, and
*check(s) made payable to:

Montana Department of Justice
Gambling Control Division
615 South 27th Street, Suite A
Billings, MT 59101
Phone: (406) 896-4300
Fax: (406) 896-4308
Email: gcd@mt.gov
Web: https://dojmt.gov/gaming

Alcohol Only Application

Mail application, corresponding documents, and
*check(s) made payable to:

Montana Department of Revenue
Cannabis and Alcohol Regulation Division
PO Box 1712
Helena, MT 59624-1712
Email: DORCARD@mt.gov
Web: https://revenue.mt.gov/card

(406) 444-0596, or dial Montana Relay at 711
for assistance communicating by phone.

***Confirm checks are made out to the correct agency to avoid delays**

Alcoholic Beverage/Gambling Operator Short Form

Checklists and Instructions

Clear Form

Divorce Among Licensees

Alcoholic beverage and gambling activity may continue pending approval of transfers to an ex-spouse. Submit the following documents, if applicable, for review and approval of the transfer:

- ☐ Copy of the final decree of dissolution of marriage and property settlement agreement.
- ☐ Source of funding documents, if any, if the transfer requires a buyout (e.g., six months of bank statements supporting cash payments, loan and security agreements, installments payment agreement, etc.).
- ☐ Current financial statements or most recent tax returns of the licensed operation.
- ☐ Documents verifying the divorce and transfer of assets among licensees.
- ☐ Corporate documents, partnership agreements, LLC agreements, minutes etc. (depending on type of change).
- ☐ Documents verifying the cancellation of shares/interests, issuance of shares/interests and updated stock ledger (if applicable).
- ☐ If the spouse transferring the interest will be completely removed from ownership and will no longer be responsible for contractual obligations of the licensed operation, supply letters and related documents from banks, landlords, and vendors that release the departing spouse from liability (or converting him/her to a guarantor).
- ☐ Updated bank signature card.

Upon Closing, Licensee will be notified of the completion of the audit and at that time you can schedule the closing.

Note: The Cannabis & Alcohol Regulation or Gambling Control Division may require the applicant to send additional documents or information. This application and the documents and information provided will be reviewed under an amended license process and final approval will correspond with those procedures.

Send application and required documents listed above to the appropriate agency listed on the cover sheet.