MONTANA
GAMBLING CONTROL

CANNABIS & ALCOHOL REGULATION DIVISION
MONTANA

For faster submission and processing,
apply on the TransAction Portal (TAP) https://tap.dor.mt.gov
OR follow instructions below.

Combined Gambling/Alcohol or Gambling Only Application

Mail application, corresponding documents, and
*check(s) made payable to:

Montana Department of Justice
Gambling Control Division
615 South 27th Street, Suite A
Billings, MT 59101
Phone: (406) 896-4300
Fax: (406) 896-4308
Email: gcd@mt.gov
Web: https://dojmt.gov/gaming

Alcohol Only Application

Mail application, corresponding documents, and
*check(s) made payable to:

Montana Department of Revenue
Cannabis and Alcohol Regulation Division
PO Box 1712
Helena, MT 59624-1712
Email: DORCARD@mt.gov
Web: https://revenue.mt.gov/card

(406) 444-0596, or dial Montana Relay at 711
for assistance communicating by phone.

***Confirm checks are made out to the correct agency to avoid delays**

Alcoholic Beverage/Gambling Operator Short Form

Checklists and Instructions

Clear Form

Death of Licensee

Alcoholic beverage and gambling activity may continue pending approval of transfers to estates or joint tenants. Submit the following documents, if applicable, for review and approval of the transfer.

- ☐ Copy of Death Certificate or court order certifying death of licensee.
- ☐ Copy of the will.
- ☐ FEIN for the estate, if there is an estate (supply appropriate documents).
- ☐ Formal appointment of person(s) to manage estate whether court appointed or named in licensee's will (e.g., executor of estate, conservator, personal representative, power of attorney or trustee), if applicable.
- ☐ Unless already identified as an owner of the license, a Personal History Statement, two fingerprint cards, and fingerprint fee of $30.00 for each individual appointed to manage the estate.
- ☐ New bank signature cards with updated signatures.

Whether or not there is a will, the decedents' interest in the alcoholic beverage/ gambling license will be placed into the name of the estate showing the Personal Representative as the responsible party until the estate is settled prior to interest being distributed to the designated heir(s). A Form 5 Alcoholic Beverage/Gambling Operator Combined License Application (or appropriate application for license type) must be completed following approval of this amended application and the interest distributed to the designated heir(s).

If the interest is held in joint tenancy with right of survivorship, this application will be sufficient to transfer both the alcoholic beverages and gambling operator interests to the survivor.
If the estate plans to sell the alcoholic beverages license, an Alcoholic Beverage/Gambling Operator Combined License Application (or appropriate application for license type) must be completed following approval of this amended application.

Note: The Cannabis & Alcohol Regulation or Gambling Control Division may require the applicant to send additional documents or information. This application and the documents and information provided will be reviewed under an amended license process and final approval will correspond with those procedures.

Send application and required documents listed above to the appropriate agency listed on the cover sheet.