



Mini-Warehouse
Income and Expense Reporting Form

Property Information

Property Owner, Geocode, Property Address, Mailing Address, Doing Business As (DBA) or Building Name

Income and Expense Data

Rents received as of 12/31/ Please round to nearest dollar

- 1. Mini-warehouse rentals
2. Other rentals (specify)
3. Parking rental
4. Loss due to vacancy and/or collection
5. Other income and reimbursements
6. Amount of rentals subsidized by government(s)

Expenses

- 7. Advertising
8. Cleaning
9. Commissions
10. Insurance
11. Legal and accounting fees
12. Management (cost of administering the leases)
13. Repairs
14. Supplies
15. Property taxes
16. Utilities
17. Other (describe)
18. Payroll assoc. with property (except management)
19. Snow/trash removal and landscape maintenance
20. Maintenance (describe)
21. Reserves for replacement
22. Security

Signature

Signature of Owner or Preparer, Date, SSN or FEIN

Print Name and Title, Contact Phone Number

Email Address

## Income and Expense Data (cont.)

Monthly Rental Data – Mini-Warehouses - Market rent is the rent currently required if the property/unit were vacant.							
W	Unit size L H		# of units	Market rent	Temperature control	Power	Project amenities
x	x			\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Security
x	x			\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> On-site manager
x	x			\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yard lights (leased)
x	x			\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yard lights (owned)
x	x			\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Fencing
x	x			\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Other
Outdoor parking spaces				\$			

Please be advised that you are required to report if you have business equipment with a market value of \$100,000 or more. If you have or have recently acquired business equipment with a market value that exceeds \$100,000, please check the box below to receive a business equipment reporting form if one has not already been provided to you.

Please send me a business equipment reporting form.