



# Montana Individual Income Tax Payment Instructions

## e-Pay

Available at [revenue.mt.gov](https://revenue.mt.gov) under Online Services

### Taxpayer Access Point (TAP)

You can use TAP to:

- make payments with e-checks or credit/debit card
- file returns
- view two years of history
- manage all tax accounts in one place

### Income Tax Express (ITE)

- visit <https://app.mt.gov/ite> or download our mobile app
- make payments with e-checks or credit/debit card

## Pay by check

### Voucher Instructions

Enter your full name and phone number.

#### 1 through 4. Payment Type

Print an "X" in one of the four boxes to indicate the type of payment you are sending.

#### 5. Period Ending Date

Enter the last day of the applicable tax year to which the payment applies.

#### 6. Social Security Number (SSN)

It is important to enter your entire SSN.

#### 7. Amount Paid

Enter the payment amount rounded to the nearest dollar.

Do not include dollar signs, commas or decimals.

We have populated the cents for you.

### Check Instructions

Make your check payable to Montana Department of Revenue.

Write your SSN and the tax year for which the payment applies on the memo line of your check.

Do not staple or tape the voucher and check together.

If you are paying taxes for multiple years, please provide a voucher for each tax year and indicate the amount you wish to be applied to that year.

**Detach the voucher below and mail with your payment and tax return (if applicable) to:**

MT Department of Revenue  
PO Box 6309  
Helena, MT 59604-6309

If you have questions, please call us toll free at (866) 859-2254 (in Helena, 444-6900). We are available Monday through Friday, 8 a.m. to 5 p.m.

----- Cut line -----

**Form-IT**  
Rev 06 13

## Montana Individual Income Tax Payment Voucher

Please use this voucher to ensure proper credit of your payment. Also, write your social security number and tax year on your check.

1. Current Year

Name XX  
Phone XXX XXX XXXX

2. Estimated

3. Extension



5. Period Ending Date

MMDDYYYY

6. SSN

XXXXXXXXXX

4. Amended

Department of Revenue  
PO Box 6309   
Helena, MT 59604-6309

7. Amount Paid

XXXXXXXX XX

Pay online at [revenue.mt.gov](https://revenue.mt.gov)